

# Administrative Services

## Control the Flow with Registration Envelopes

We print your registration envelopes and address labels for you. This way, we can print the date and time to arrive at registration so that students adhere an arrival plan.

## Smarter Logistics. Shorter Wait Times.

When all student show up at once, chaos ensues! We'll calculate a student arrival plan so that students don't spend so much time waiting in line.

## ID Cards Delivered in 60 Seconds

Still passing out ID Cards? We have the solution! Our exclusive system delivers ID Cards on site, quickly and reliably!

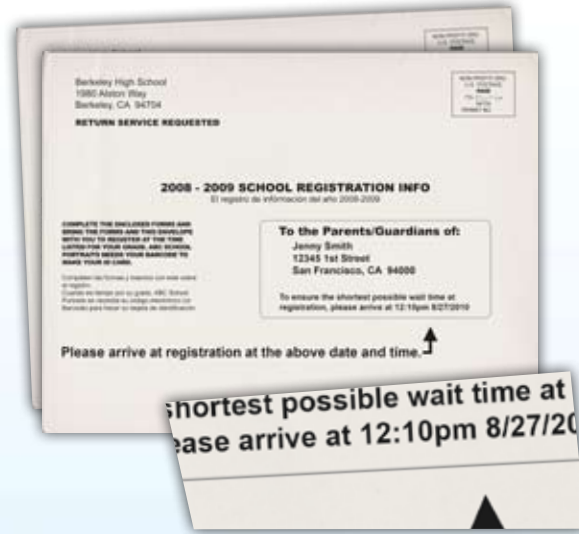
- Water resistant & scratch proof
- Custom colors
- Extra large photo
- Special text such as "Press Pass"
- Custom codes for internet or off-campus
- Optional hologram
- Optional lanyards & pouches

## Students Receive a Printed Receipt

A record of the purchase and/or delivery of the ID card is given to all students at the time of photography

## Replacement ID Card for Each Student

A replacement card is provided to the school for every student photographed. Some schools choose to sell replacements as a fund raiser.



## Mugbooks Made to Last. Enough for everybody.

Not the typical spiral bound mugbook that falls apart half way through the year. Our hardcover & soft cover books are near yearbook quality, and can handle daily use! How many do you need?

## Mobile Mugbook

View a directory of students on your mobile device.

PDA or Web Enabled Phones

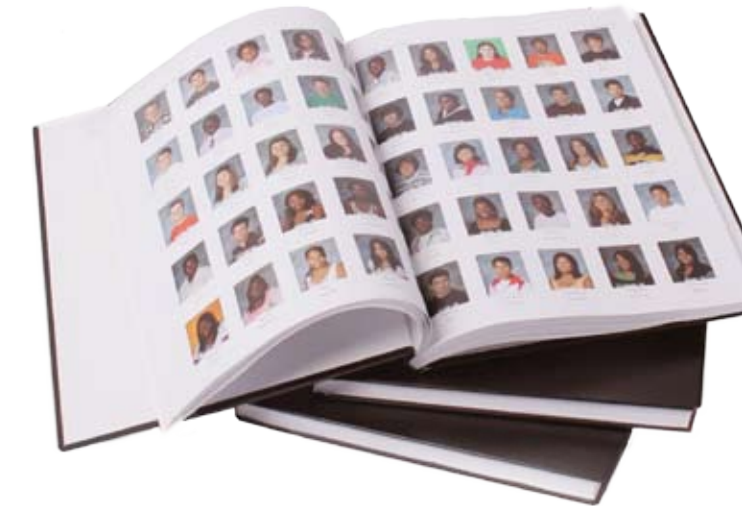
Compatible with all web enabled devices

Works with cell phone signal or internet access

Available to Staff, Security, and Police



Phone Not Included



## Database Images for your school

We will provide images formatted for all of your school data systems such as office, yearbook, library, cafeteria, etc.

## Online Administrative Utilities

Download images, mugbooks, and yearbook candid online from our utils site.

## Your School Site ID Card Printing System

Make ID Cards for new enrollees or other students with School Image Software (TM).

